

# FEE PROPOSAL



## ADA COUNTY DEVELOPMENT SERVICES

To: B.O.C.C.  
 From: Gerry Armstrong, Director  
 Date: 03/06/06  
 Re: Skyline Development Planned Community Application Process for the Cliffs.  
 Cc: Mark Pecchenino, Bev Ross, Marie McPeak

TASK	CUMULATIVE HOURS FOR PERSONNEL		NOTES	TOTALS
Work Shops	Director	24 hours 45.00	Includes visits to site.	\$9,228.00
	Planner III	128 hours 42.00		
	Planner II	84 hours 33.00		
Planning and Zoning Commission Workshop	P & Z, Director	10 hours 45.00	Preliminary Review.	\$1,719.00
	Engineering	3 hours 45.00		
	Planner III	27 hours 42.00		
Additional Workshop Conferences as needed	Planner III	36 hours 42.00	Ada County Code requires the applicant to complete a series of pre-application Conferences.	\$2,700.00
	Planner II	36 hours 33.00		
Submittal Process/Log Applications into DAPS	Planner II	12 hours 33.00	Additional submittals maybe needed to be logged in after series of pre-application conferences.	\$396.00
File Construction; GIS Mapping; Aerial Photos; Radius Query; Draft Transmittal; DAPS Entry; Correspondence/Calls; W.U.F.I.	Planner II	6 hours 33.00	GIS mapping may take additional staff and time.	\$1,254.00
	GIS Staff	32 hours 33.00		
Staff/Team Organization; Initial Completeness Review:	P & Z, Director	48 hours 45.00	Applicant should provide multiple Copies of application material Planning staff member will also be working with the PA office.	\$19,188.00
	Engineering	20 hours 45.00		
Parcel Research; Correspondence/ Calls; Initial Drainage; Hillside Report;	Planner III	252 hours 42.00		
Flood Hazard & W.U.F.I.	Planner II	168 hours 33.00		
Application Acceptance Letter; Application Trans- mittal; Photo Coping; & Application Mailing	Planner I	32 hours 24.00		\$768.00
Team Staff Report; Site Visits (3); Team Meetings; Correspondence /Calls; Workshop; City/Agency Mtgs	P & Z, Director	60 hours 45.00	Planning staff member will also be working with the PA office. Based upon the general scope of the draft initial phase of about 700 Acres.	\$21,132.00
	Planner III	288 hours 42.00		
	Planner II	192 hours 33.00		
Community Viz Analysis	Planner II	100 hours 33.00	Provide Comm. Viz Analysis	\$3,300.00
Engineering Roads; Flood Plain review Drainage; Hillside Report; W.U.F.I.	Engineering	240 hours 45.00		\$10,800.00

Radius Notices; Legal Postings; Mailing & PSA	Code Enforcement Planner I	8 hours 24 hours	33.00 24.00	Additional staff may be necessary to assist in the mailing. Code Enforcement does postings.	\$840.00
Staff Report Mailing/Agenda	Computer Liaison	16 hours	33.00	All printing cost shall be reimbursed.	\$528.00
Commission, Public Hearings; 2-3 Standard Comm. Public Hearings; 1-2 Stand Alone Commission Public Hearings	P & Z, Director Planner III Planner II	45 hours 84 hours 56 hours	45.00 42.00 33.00	Hours include both Commissioner and Director. Site visits.	\$7,401.00
Action Letters; correspondence for Commission & Board Public Hearing	Computer Liaison	4 hours	33.00	Hours included for both meetings.	\$132.00
Staff Report Findings from Board & Commission Public Hearings	Planner III Planner II	120 hours 80 hours	42.00 33.00	Hours included for both meetings.	\$7,680.00
Team Staff Report for Board; Team Mtgs. Correspondence/Calls; Workshops; City/Agency mtgs; & Applicant meetings	P & Z, Director Engineering Planner III Planner II	48 hours 40 hours 144 hours 96 hours	45.00 45.00 42.00 33.00		\$13,176.00
Board Briefings; 3-4 Board Public Hearings	P & Z, Director Planner III Planner II	12 hours 54 hours 36 hours	45.00 42.00 33.00	Travel to site visit. Overtime will be necessary for Planning staff.	\$3,996.00
Closure of Legal Description for Map Amendment.	Engineering	24 hours	45.00		\$1,080.00
Publication of Text and Map Amendments	Planner I Records Clerk	2 hours 2 hours	24.00 24.00	All Legal ad cost should be reimbursed.	\$96.00
Public Information Request	Planner I Records Clerk	60 hours 25 hours	24.00 24.00	Applicant should submit additional Copies of application/material for Public Information Request. All printing cost shall be reimbursed.	\$2,040.00
<b>Total</b>					<b>\$107,454.00</b>

- Development Services will actually track hours throughout the application and approval and credit at the end of this entitlement process.
- All reimbursable expenses shall be passed through at current market rates and those as established by Development Services as the project proceeds.
- Development Services will agree to the phased fee schedule as work progresses.
- Development Services fee is proposed as a fixed fee not to exceed \$107,454.
- Ada County Prosecuting Attorney's office has proposed an hourly fee not to exceed \$17,500 flat fee. This work will include attendance at public meetings, review of documentation and proposed ordinances.
- Ada County Parks and Waterway Services for review of trails, recreations and open space in working with Skyline proposal and hourly fee not to exceed \$3,500.
- An economic analysis review fee for Johnson Gardner has not been included at this time. This cost will be as a direct reimbursable expense to Skyline Development.

We are looking forward to working with your Development team.

Sincerely,

Gerry Armstrong,  
Director of Ada County Development Services

Proposal Fee for Skyline Development Planned Community Application Process.

Dated this 14<sup>th</sup> day of March 2006.

**Board of Ada County Commissioners**

  
Rick Yzaguirre, Chairman

**ABSENT**  
Judy M. Peavey-Derr, Commissioner

  
Fred Tilman, Commissioner